

Continuing Statutory Service (Proposed Base Budget Reduction Targets) – Template 2			
BOP 017			
Service name DEMOCRATIC SERVICES (BBR 040)	Service description – please see below		
	2015/16 £m	2016/17 £m	2017/18 £m
Forecast before savings	1.873	1.791	1.745
Budgeted savings (cumulative)	-0.131	-0.131	-0.131
Planned net expenditure (Approved 2015 net budget)	1.742	1.660	1.614
August 15 monitoring position	0.000		
Demand variations (cumulative)		0.000	0.000
Price variations (cumulative)		-0.009	-0.018
Undeliverable savings (cumulative)	0.000	0.000	0.000
Loss of grant (cumulative)	0.000	0.000	0.000
Revised Resource Requirement	1.742	1.651	1.596
Additional savings target for approval (cumulative)	0.000	-0.135	-0.135
Revised proposed budget	1.742	1.516	1.461
Proposed risk reserve provision (discrete year)		0.135	0.135
Policy Decisions needed to deliver the target savings	<ul style="list-style-type: none"> • Approve an efficiency target of £0.135m 		
Impact on service	<ul style="list-style-type: none"> • A reduction level of responsiveness of the service. 		
Actions needed to deliver the target savings	<ul style="list-style-type: none"> • Review and reduce the non-statutory work • Identify further business efficiencies. • Identify opportunities for staffing reductions, consult staff on proposal by 31st December 2016 • Statutory consultation process with Trades Unions with respect to potential for redundancies, January 2016. 		
Equality Analysis	Click here to view document		

What does this service deliver?

Democratic Services assists the administration of the democratic process and the decision-making process of the council, through:

- This includes the legal and procedural advice and support of arranging and supporting Full Council, Cabinet, committees, Boards and members (including Cabinet members and six Champions).
- Operating the statutory scrutiny function (including the appointment of a statutory scrutiny officer).
- Elections
- Maintaining & publishing the Constitution.
- Member Development and administering Member Allowances.
- Booking committee rooms and webcasting councils meetings
- Supporting the Chairman and Lord Lieutenant of Lancashire
- Providing support for Outside Bodies
- Company services - ensuring that any companies wholly or partly owned by LCC (statutory & non-statutory) are properly administered
- Providing a range of specialist support and advice to the council's decision-making function.

List of non-statutory support that could cease:

- Outside bodies

- Non statutory companies
- Cabinet Committees and working groups such as CCPI, Corporate Parenting Board
- Employment Committee
- Complaints Committee
- Regulatory committee
- Executive Scrutiny Committee
- Budget Scrutiny Working Group and scrutiny task groups.